




trevormain
business centre

Meeting room and conference venues in two spectacular locations in the heart of Melbourne's CBD and the Docklands.

365 Little Collins Street
757 Bourke Street

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Trevor Main Business Centres are located at **365 Little Collins Street, Melbourne** and **757 Bourke Street, Docklands**. Offering state of the art facilities in a comfortable and stylish setting, the Trevor Main Business Centres are ideal for any meeting, seminar or presentation.

Each venue can comfortably seat up to 40 people in varying configurations including boardroom, u-shape, theatre and classroom. 365 Little Collins Street features smaller rooms that are the perfect setting for a one on one meeting or a group of up to 8 people, while our boardrooms at 757 Bourke Street can each seat up to 16 people.

All meeting rooms are equipped with stylish and comfortable boardroom furniture and feature large windows to provide optimum natural lighting. The rooms also have black-out blinds to give complete control over the lighting for meetings and presentations.

Audio visual equipment including data projectors, plasma screens, TV and VCR / DVD are located on-site and are available on a user pays basis. We can also arrange for the rental of other specialised equipment such as electronic whiteboards, if required.

Rooms can be hired on an hourly, half day or full day rate.

Other equipment

All meeting rooms feature board / meeting tables and chairs. Whiteboard and flip charts are available and usage of these is complimentary. Access to the internet is also available via a secure wireless broadband service.

Catering

The Business Centres are able to provide catering throughout the day including breakfast, morning tea, lunch or afternoon tea. Catering can be arranged at the time you book the facilities, and special dietary requirements can be accommodated. Filtered water and mints are complimentary.

Support services

In addition to our high quality meeting and conference facilities, our Business Centres also provide on-site photocopying, printing, scanning and faxing services on a user pays basis.

Parking

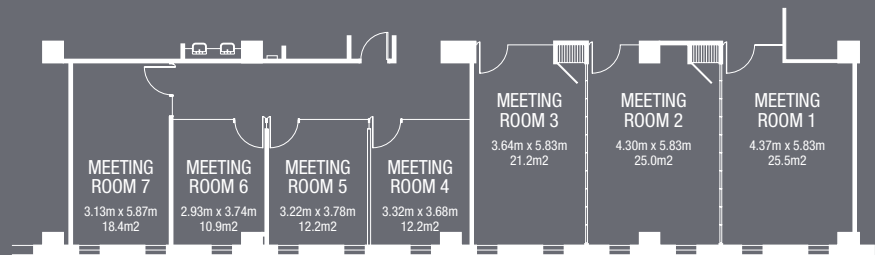
Parking is located nearby both venues. Please refer to maps on back page for details.



room specifications

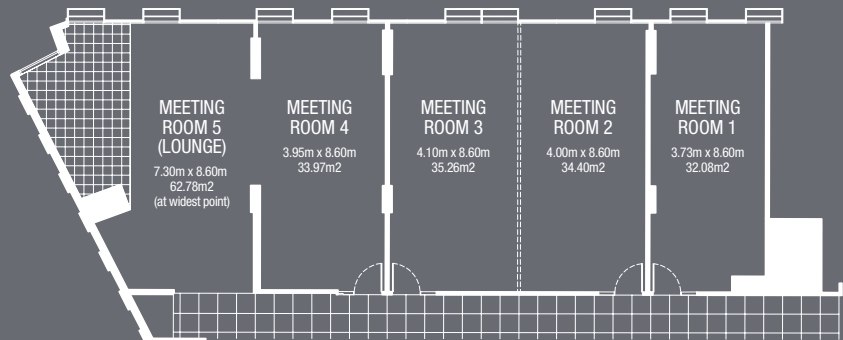
365 Little Collins Street, Melbourne

- 4 small meeting rooms each seating up to 8 people
- 3 boardrooms each seating up to 10 people
- Seminar and half seminar space accommodating up to 30 people
- Video conferencing facility



757 Bourke Street, Docklands

- 5 boardrooms each accommodating up to 16 people
- Seminar space for larger groups up to 40
- Dedicated break-out space for a relaxed environment or catering





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365 Little Collins Street

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Melbourne VIC 3000**

Telephone 61 3 8676 0365
Facsimile 61 3 8676 0300
Email businesscentre@365littlecollins.com.au
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757 Bourke Street

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